



# Wisconsin Division of Public Health

**PROGRAM/GROUP:** Public Health Council – Executive Committee

**MEETING TITLE:** PHC Executive Committee Meeting

**LOCATION:** 1-877-820-7831 / Participant Passcode: 767377# OR 1 West Wilson Street, Room B272, Madison, WI 53703

**DATE/ TIME:** Friday, January 13, 2017 9:00 – 11:00am

| PRINT NAME       | TITLE  | ORGANIZATION              | SIGNATURE |
|------------------|--|---------------------------|-----------|
| Dorn, Mary       | Secretary  | Public Health Council     | Phone     |
| Gilmore, Gary    | Immediate Past Chair   | Public Health Council     | Phone     |
| Keeton, William  | Chair  | Public Health Council     | Phone     |
| Weis, Darlene    | Chair-Elect  | Public Health Council     | Phone     |
|                  |  |                           |           |
| Flores, María M. | Minority Health Training Officer,<br>Minority Health Program, OPPA | Division of Public Health | In-person |
| Johnson, Mimi    | Policy Section Chief and State<br>Health Plan Director, OPPA       | Division of Public Health | In-person |
| Virnig, Cindy    | Office Manager, OPPA   | Division of Public Health | Excused   |

## Context: (Purpose, Vision, Mission, Goal):

*The Public Health Council was created by 2003 Wisconsin Act 186 (Wis. Stat. §15.197(13) ). By statute, the Council's purpose is to advise the Department of Health Services, the Governor, the Legislature and the public on progress in implementing the state's 10-year public health plan and coordination of responses to public health emergencies.*

**Meeting Facilitator:** Bill Keeton

**Meeting Recorder:** María M. Flores / Cindy Virnig

## Agenda:

| Time:         | Topic:  | Lead:              | Notes/Follow-up:   |
|---------------|---|--------------------|--|
|               |   |                    | <i>* Action items are indicated in <b>BOLD</b></i>   |
| 9:00 – 9:45am | Council Business: <ol style="list-style-type: none"><li>Review and approve November 11, 2016 EC minutes</li><li>Review December 2 PHC minutes</li><li>WI-HIPP</li></ol> | Bill Keeton<br>ALL | <ol style="list-style-type: none"><li>Dr, Gary Glimore moved to approve the November 11, 2016 minutes, Mary Dorn seconded.<ul style="list-style-type: none"><li>Dr. Gilmore stated that in the future, he would like to know how the students' work affected their career paths, and if it</li></ul></li></ol> |



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|                 |   |                                 |   |
|-----------------|---|---------------------------------|---|
|                 | <ol style="list-style-type: none"><li>4. Annual Report</li><li>5. February 3, 2017 meeting agenda setting</li></ol> |                                 | <p>impacted their work.</p> <ol style="list-style-type: none"><li>2. Reviewed.</li><li>3. WI-HIPP: biggest piece is the development of communication pieces. There is an aggressive timeline. Perhaps some items will be available for preview at the February meeting. All published items will be as basic as possible, the website will be mobile, tablet, and web-friendly</li><li>4. Annual Report was approved to send to the full Council.</li><li>5. February 3, 2017 agenda-setting:<ul style="list-style-type: none"><li>• The new survey link will be available.</li><li>• WI-HIPP 15-30 minutes</li><li>• Break</li><li>• WIR update to include overview, use, hot topics, new initiatives</li><li>• Committee reports 1/2 hour</li><li>• Update on Workplace wellness grants if there is time.</li></ul></li></ol> |
| 9:45 – 10:00am  | PHC Support letter with changes from last EC meeting  | Bill Keeton<br>All              |   |
| 10:00 – 10:10am | Update on PHC Annual Report outline <ul style="list-style-type: none"><li>• Any format changes?</li></ul>           | María M. Flores<br>Cindy Virnig | <p>No changes.</p> <p>Mary Dorn moved to adjourn.<br/>Gary Gilmore seconded.</p>  |

*Notes: The meeting is accessible for those with mobility impairments. Individuals needing special accommodations to attend or participate in the meeting should notify Maria M. Flores 608.266.3716 or Cindy Virnig 608.264.7734 prior to the meeting.*